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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
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JAN 7 2004

COMPTROLLER'S MEMORANDUM NO. 2004-01

TO: Heads of Departments and Agencies

ATTN: Fiscal Offices

SUBJECT: 2004 Standard Mileage Rate Announced by Internal Revenue Service (IRS)

The Internal Revenue Service has announced in Revenue Procedure 2003-76 the standard mileage rate to be used in computing the value of the business use of an automobile for 2004. The rate for 2004 has increased from 36.0 cents per mile to 37.5 cents per mile for mileage allowances paid on or after January 1, 2004.

Please forward this information to offices in your department responsible for computing the taxable portion of mileage reimbursements to your employees.

RUSS K. SAITO
State Comptroller