LINDA LINGLE
GOVERNOR

RUSS K. SAITO
Comptroller

KATHERINE H. THOMASON
Deputy Comptroller

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P.O. BOX 119
HONOLULU, HAWAII 96810-0119

DEC 22 2003

COMPTROLLER'S MEMORANDUM NO. 2003-39

TO: Heads of Departments and Agencies

ATTN: Payroll Offices

SUBJECT: Statutory Dues Changes for HGEA

This memorandum is to advise all departments and agencies of the impending statutory dues changes for all employees in HGEA-represented bargaining units 02, 03, 04, 06, 08, 09, and 13, effective March 1, 2004. The changes are specified by HGEA under the provision of Section 89-4(a), Hawaii Revised Statutes (HRS), and are based on the employee's straight-time monthly salary and per capita payments to AFSCME and Hawaii State AFL-CIO.

As specified by HGEA, the straight-time monthly salary shall be the employee's monthly basic rate of pay including any differential pay for compression, conversion, permanent, related shortage, retention, salary adjustment, school year, DOE special services adjustment (Unit 13), temporary and shortage amounts received by the employee.

Effective March 1, 2004, the formula for calculating statutory dues for these employees is as follows:

(1) For employees with regular work hours of 21 or more per week, the statutory dues are .008 times the straight-time monthly salary plus per capita payments to AFSCME ($8.50 per month) and the Hawaii State AFL-CIO ($.60 per month).

(2) For employees with 20 regular work hours per week, the statutory dues are .008 times the straight-time monthly salary plus per capita payments to AFSCME ($6.45 per month) and the Hawaii State AFL-CIO ($.60 per month).

Deduction of the increased statutory dues will be made in the pay period ending March 15, 2004.

The maximum retroactive (or "missed") statutory dues to be deducted will continue to be $21.00 per pay period.

Your cooperation in transmitting this information to your departmental employees will be appreciated.

Russ K. Saito

RUSS K. SAITO
State Comptroller

DEC 24 2003