

LINDA LINGLE
GOVERNOR



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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P.O. BOX 119
HONOLULU, HAWAII 96810-0119

AUG 25 2004

COMPTROLLER'S MEMORANDUM NO. 2004-23

TO: Department Heads

ATTN: Payroll and Personnel Offices

SUBJECT: Printing of Social Security Numbers on Pay Statements

Effective September 15, 2004, we will replace the first five characters of the Social Security Number on employees' pay statements with pound signs (#) followed by the remaining four digits. The employee's Social Security Number will be reflected as "###-##-1234". This change is being made to prevent identity theft.

Please relay the above information to your employees. If there are any questions, please call Claire Fukuji of the Central Payroll Section at 526-0629.

RUSS K. SAITO
State Comptroller