BENJAMIN J. CAYETANO
[redacted]
GOVERNOR

SAM CALLEJO
[redacted]
COMPTROLLER
MARY PATRICIA WATERHOUSE
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DEPUTY COMPTROLLER

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P. O. BOX 119
HONOLULU, HAWAII 96810-0119

July 27, 1995

COMPTROLLER'S MEMORANDUM NO. 1995-21

TO: Heads of Departments and Agencies

ATTN.: Administrative Services and Fiscal Offices

FROM: Sam Callejo, Comptroller

SUBJECT: Procurement of Audit and Accounting Services

The Department of Accounting and General Services, Audit Division, has established procurement procedures in accordance with the new Hawaii Public Procurement Code (Section 103D, Hawaii Revised Statutes) for the procurement of audit and accounting services.

If your department or agency needs assistance in the procurement of such services, please submit a written request to this office identifying the specific audit or accounting service needs of your department or agency. Upon receipt of your request, the Audit Division will initiate the procurement of those services.

Any questions regarding this memorandum may be directed to the Audit Division at 586-0360.

Sam Callejo