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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
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P. O. BOX 119
HONOLULU, HAWAII 96810-0119

May 21, 1991

MEMORANDUM 1991-19

TO: All Department Heads

FROM: Russel S. Nagata, Comptroller

SUBJECT: Increase in Flat Monthly Automobile Allowance

Due to increasing cost to own and operate a vehicle, effective July 1, 1991, the flat monthly automobile allowance per month for department heads and deputies will be increased as follows.

	FROM	TO
Director	$233.00	$326.00
Deputy Director	$184.00	$276.00

This allowance is provided for department heads and their deputies for the use of their personal vehicles to conduct official state business during and after normal working hours.

Section 3-30-13 of our Travel Rules provides that the flat monthly allowance may be secured by direct request to the comptroller. This allowance will be approved for these officials in lieu of an assigned state-owned vehicle.

RUSSEL S. NAGATA